



TROPICAL FOREST PRODUCTS Ltd.

**PO Box 92
Aberystwyth
SY23 1AA, UK
Tel 01970 832 511
Fax 01970 832 911
mail@tropicalforest.com**

FACTORY WORKER 2017

Background

Tropical Forest Products has been producing its own honey in Wales and England and importing organic African honey and beeswax for over 20 years. We extract, pack and sell our honey to wholesalers and upmarket retailers such as Fortnum & Mason, Waitrose and Marks and Spencer as well as packing honey for other company brands. We also supply manufacturers in the ethical cosmetics industry.

Our UK commercial bee farm consists of numerous apiaries in Wales, Shropshire and Salisbury Plain, with around 1000 individual hives.

BRIEF JOB DESCRIPTION

Responsible for safe and hygienic packing of honey products. The team effort of the packing operatives will be used to meet production output demands and maintain the area in a clean and tidy manner. Report to the Production Manager.

EXPERIENCE and QUALIFICATIONS

ESSENTIAL:

- Experience in a food manufacturing environment. Training will be given to the successful candidate in order to familiarise them with any technical aspects of honey processing.
- Be able to follow written and verbal instructions.
- Keep the working area clean and tidy at all times.
- Have excellent communication skills.
- Be self-motivated and be able to use own initiative to solve problems.
- Adhere to procedures.
- Be aware of food hygiene procedures.
- Computer literate, and familiar with the operation of food processing machinery.

DESIRABLE:

- Qualifications or equivalent experience in Health and Safety and HACCP procedures.

PAY SCALE

£8.45 per hour, 37.5 hour working week, 9am-5pm. This is a full time, permanent position with a three-month probationary period.

TO APPLY: Send your CV and a covering letter to:

Andrea Clewett, Admin Co-ordinator
Tropical Forest Products
PO Box 92
Aberystwyth
SY23 1AA
mail@tropicalforest.com

Deadline for applications: 5pm 19 July 2017
Interviews will be held on: week commencing 31 July 2017

Factory Worker

General

Responsible for safe and hygienic packing of honey products. The team effort of the packing operatives will be used to meet production output demands and maintain the area in a clean and tidy manner. Report to the Production Supervisor.

Main Tasks

- Must follow written procedures and verbal instructions at all times during the packing of honey
- The area should be clean and tidy at all times, with “clean as you go” in operation at all times
- Checking that the equipment in use is operating correctly
- Checking the packaging, especially glass jars for defects
- Assisting in glass breakage control
- Ensuring any waste materials are dealt with appropriately e.g. recycled
- Ensuring the label applicator is correctly working
- Ensuring the coding machine is printing properly
- Liaising with Quality to ensure that the product specification is being achieved
- To assist with extracting honey when necessary
- To assist with Warehouse work when necessary

Hygiene Standards

- Under instruction from the Production Manager, ensure hygiene standards are satisfactory for packing room, kitchen and bathroom
- Clean equipment post use / pre changeover
- Audit relevant systems to confirm adherence to procedure
- Work areas and staff canteen should be clean and tidy at all times, with “clean as you go” in operation at all times